

**SCHEDULE II**  
**AREA STATEMENT OF COLLEGE (AS PER NEW MES 1<sup>ST</sup> MAY 2024)**  
**(APPLICABLE FOR INSTITUTE FULLY ESTABLISHED OR UNDER ESTABLISH AFTER THE PUBLICATION OF**  
**MESA&R 1<sup>ST</sup> MAY 2024)**

Minimum constructed area required for Administrative Section

Serial Number	Unit	Minimum required constructed area (square meter) intake capacity wise				Available Area – 60 seats	Deficiency
		60	100	150	200		
1.	Head of the Institution (Director or Dean or Principal) Office including anteroom and attached toilet	50	50	50	50	<b>50</b>	
2.	Personal Assistant to head of the Institution	10	10	10	10	<b>10</b>	
3.	Visitors lounge for visitors to head of the Institute and office	20	20	20	20	<b>20</b>	
4.	Office superintendent	10	10	10	10	<b>10</b>	
5.	Clerical staff, establishment and accounts section with cash counter	40	60	80	80	<b>40</b>	
6.	Record room	20	40	40	40	<b>20</b>	
7.	Central store	30	50	50	50	<b>30</b>	
8.	Pantry	05	05	05	05	<b>05</b>	
9.	Toilets for office staff	20	20	20	20	<b>20</b>	
10.	College council meeting room	75	100	125	150	<b>75</b>	
11.	Deputy Director or Deputy Dean or vice-principal (Two posts in case of intake capacity more than hundred)	20	20	40	40	<b>20</b>	
12.	Central workshop and maintenance cell	50	50	50	50	<b>50</b>	

  
Principal

Shobha Babar Ayurvedic Medical  
College and Hospital  
Gardi, Tal. Khanapur, Dist. Sangli

Signature of Member

Signature of Member

Signature of Chairman